



State of New Jersey  
DEPARTMENT OF COMMUNITY AFFAIRS

CHRISTINE TODD WHITMAN  
GOVERNOR

JANE KENNY  
COMMISSIONER

THELMA D LENNON  
725 MLK BLVD #205  
NEWARK

NJ 07102

10/24/97

FILE # 022667

NOTICE OF RECEIPT OF PRELIMINARY APPLICATION  
FOR VERY LOW INCOME APPLICANTS

This Notice acknowledges receipt of your Preliminary Application for Affordable Housing.

Based on the information you provided, your current household income places you in a **VERY LOW INCOME** category.

Although you are income eligible for the affordable housing program according to the Fair Housing Act (P.L. 1985, c.222) your income is too low to be able to pay the average monthly housing costs required for most affordable housing.

Nevertheless, your application has been processed and your name placed on the statewide Referral List for affordable housing in case your household income changes or a suitable unit becomes available.

**ANY INCREASE IN INCOME CAN CHANGE YOUR ELIGIBILITY STATUS.** We encourage you to write this office at any time whenever a change occurs which might increase your chances to qualify for affordable housing.

Regardless of whether or not we hear from you, you will be requested to update your application information each year. Return of this updated notice will maintain your active status on the affordable housing Referral List.

We also encourage you to seek other housing assistance information that will better serve your current needs from your local housing authority, community development program, or housing office administering federal subsidy programs such as Section 8.

For questions and information changes, write to:

New Jersey Department of Community Affairs  
Division of Housing and Community Resources  
Affordable Housing Management Service  
PO BOX 806  
Trenton, N.J. 08625-0806



## PERSONAL HISTORY

I am an active member of HUD and the Newark Coalition for Tenants. I am also a Foster Parent with the guardianship of one Muta Kabbir Jackson as soon as he is found. I am active in the school system involving my niece's and my step son.

I am knowledgeable in some painting, plastering, a little plumbing and very little electrical work. I do a little after school tutoring.

When I lived at 725 Martin Luther King Jr. Blvd., I was secretary, floor captain, captain in charge of all floor captains. I was on the porch drug security team, the porch cleanup team, as well as the street cleanup patrol.

I am a smoker, social drinker, and do not use any drugs, other than the perscriptioned drugs mentioned on the previous page. I believe in my neighbors right to have peace and quiet so if I have a party I try to have it early so that it can end at a decent time.

My hobbies include crocheting, and baking, I will babysit for people whom I know. I do not associate with drug dealers or users. I do not have any type of destructive people as visitors or friends.

I am a single seperated woman, age 47, with no chance of a reconciliation.. I am on City Welfare with a stioend of \$ 210.00 dollars a month, I recieve food stamps. I am presently fighting Social Security for my SSI. I try to be available for my tenent association for whatever they may need me for.

THELMA DIANNE LENNON  
725 DR. MARTIN LUTHER KING JR. BLVD.  
NEWARK, NEW JERSEY 07102

**LIFE GOAL**

To use my knowledge and skills to enhance any employers office assets. To use my knowledge and skills to furture my education in office technology.

**EDUCATION**

- 1960 - 1965 Belmar Grammar, Belmar, New Jersey  
Basic, fundamental studies of education.
- 1965 - 1966 Manasquan High, Manasquan, New Jersey  
Junior Business training, advanced educational studies.
- 1966 - 1968 Star Vocational, Trenton, New Jersey  
Secretarial skills, Nursing assistance, Hotel/Motel management.
- 1968 - 1971 Central High, Newark, New Jersey  
Advanced educational studies.
- 1983 - 1985 American Business Institute, Newark, New Jersey  
Executive Secretary Plus, shorthand, advanced office skills.

**EMPLOYMENT HISTORY**

- 1968 - 1970 Quarterman Exterminators, Newark, New Jersey  
Office Manager, part-time exterminator
- 1975 - 1977 Park Lane Hotel, Newark, New Jersey  
Front desk manager, bookkeeper
- 1977 - 1980 Uniforce Temps, Newark, New Jersey  
Various office personnel replacement
- 1981 - 1982 Quarterman Exterminators, Newark, New Jersey  
Office Manager, part-time exterminator
- 1983 - 1984 Classic Cleaners, Kearney, New Jersey  
Shirt sorter, machine operator, accountant
- 1985 - 1992 Parsippany Temps, Parsippany, New Jersey  
Various front desksecretary, office personnel replacement
- 1994 - 1996 MZ.D. INC., Newark, New Jersey  
Owner/Operator, typed reports for students and small businesses

**SKILLS**

Type - 85 - 90 - words per minute, Shorthand =-120 words per minute